



Company _____ Job Name _____ Date _____

Weekly Tool Box Talk: **TEN BASIC SAFETY RULES**

1. Follow instructions. Do not take chances; if you do not know, **ASK**.
2. Correct or report unsafe conditions.
3. Help keep the jobsite clean and orderly.
4. Use the right tools and equipment for the job.
5. Report all injuries immediately to your supervisor no matter how minor. Get first aid treatment, if necessary.
6. Use, adjust and repair equipment only when authorized.
7. Use personal protective equipment. Wear safe clothing. Keep items in good condition.
8. No horseplay. Avoid distracting others.
9. When lifting, bend your knees. Get help for heavy loads.
10. Comply with all safety rules and signs.

REMEMBER: DO IT THE SAFE WAY!

Safety Recommendations: _____

Job Specific Topics: _____

M.S.D.S. Reviewed: _____

Attended By: _____
